CLINICAL RESEARCH COORDINATION AND MANAGEMENT MODULE - 2024

This is a three-day module designed to explore elements of the clinical research coordinator role. It is suitable for research nurses and midwives, research assistants, project managers, data managers and other research personnel involved in the day-to-day conduct of a research project.

Delivery: Fully online for self-paced and flexible completion.

Assessment: Students are required to submit a short reflection to the module coordinator.

CDP: Accredited in accordance with NMBI Guidance 18 continuing education units.

Registration fee: €300.00 - Paid online or by requesting invoice. See booking form for further details.

More information: Contact Deirdre Hyland: dhyland@rcsi.com

Clinical Research Coordination and Management	Topic/Class	Lecturer
Day 1: Study Development & Set-up	A Short History of Clinical Research, and Research Governance	Deirdre Hyland
	Types of Clinical Research	Deirdre Hyland
	Study Feasibility Assessment	Deirdre Hyland
	Study Setup and Administration (processes, risk assessment, budget)	Deirdre Hyland/
	Investigator meetings	Mandy Jackson
	Site initiation visits	Mandy Jackson
Day 2: Managing Study Participant Visits	Role of Study Coordinator	Deirdre Hyland
	Patient Recruitment and Screening	Deirdre Hyland
	Informed Consent in Clinical Research	Deirdre Hyland
	Data entry and Discrepancy Management	Deirdre Hyland
	IMP and Resource Management	Deirdre Hyland
	Study close-out and archiving	Deirdre Hyland
Day 3: Safety and Regulatory Issues	Setting up and managing Investigator Site Files	Deirdre Hyland
	Role of the CRA (Monitor)	Angela Farrelly
	Adverse Event Reporting – scenario review	Mandy Jackson
	Preparing for Audits & Regulatory Inspections	Mandy Jackson
	Documentation in Clinical Research	Deirdre Hyland
Assessment	Completion of Reflection on Learning gained from the module, in general or topic specific - 500 words	Send to dhyland@rcsi.com

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Course Booking Form

Name:	Email:
Job Title:	**Workplace or home address:**
Course name:	**Preferred course date. If applicable:**

Applications

To reserve a place contact the module coordinator, Deirdre Hyland - dhyland@rcsi.com

Please find below the web payment link to be used for making individual payments:
https://ubw.unit4cloud.com/ie_rcs_prod_incomemanager/NReg/QuickPay.aspx?GROUP=54

For payments by invoice please provide a purchase order that includes a purchase order number and receiver details.

Data privacy statement

In order to process this application, and to provide certification of attendance for future reference, your contact details will be retained on a course attendance record for a period of 2 years. This information will be located on the RCSI server, and will not be revealed to unauthorised persons.

You may receive notification of future courses or be asked to complete audit forms. If you do not wish your data to be retained, or want to have it deleted or amended at any time, this will be fully respected.

Signature: _____ **Date:** _____
(can be typed or electronic)

For further information, or to submit a booking form, please contact Deirdre Hyland -

dhyland@rcsi.com